

Cowes Enterprise College

Local Governing Body Meeting

Date: Thursday 6th May 2021

Time: 3pm

Location: Teams plus Cowes Enterprise College, Crossfield Avenue, Cowes, Isle of Wight, PO31 8HB

Governors

Ken Lloyd (left at 1545)	KL	Chair
Rachel Kitley	RK	Principal
Jonathan Burt (arrived at 1530)	JB	Governor
Nigel Harley	NH	Governor
Emma Heathcote	EH	Governor
John Irvine	JI	Governor
Vicky Leonard	VL	Governor
Robin Price	RCP	Governor
Rob Pritchard (left at 1600)	RP	Governor
Rachel Richards	RR	Governor

Apologies

Karen Jupe	KJ	Governor
Claire Wilks – no apols	CW	Governor
Adam Brown– no apols	AB	Assistant Principal
Tom Harding	TH	Assistant Principal
David Sanchez-Brown	DSB	Assistant Principal

Attendees

Jemma Harding	JH	Vice Principal
Richard Marinelli	RM	Business Director
Christopher Rice	CR	Vice Principal
Hazel Walker	HW	Assistant Principal
Jill Wareham	JW	Clerk
Vicky Wells	VW	Vice Principal

Minutes

Part	Key: Decisions, Actions, Support, Q: Governor questions, AP: Action Point	Actions
1	Welcome to everyone and confirm re-appointment of Emma Heathcote as a community governor.	
1.1	KL welcomed everyone to the meeting.	
1.2	Governors agreed to the re-appointment of EH as a community governor for the next four years and thanked her for her contribution over the past four years.	
2	Apologies for absence	
2.1	Apologies were received and accepted from KJ. TH and DSB also sent their apologies.	
2.2	KL will contact CW to discuss attendance at meetings.	KL
3	Declarations of interest and confidential business	
3.1	There were no interests declared.	
3.2	There were no items of confidential business	
4	Minutes and Action Points of the meetings 25th March 2021 and 29th April 2021	
4.1	Governors agreed the minutes of the meeting held on 25th March 2021, to be signed when able.	
5	Matters arising from minutes	
5.1	<i>AP1: RM to send JW the audit to upload onto the Onedrive area: RM sent during the meeting.</i>	
5.2	<i>AP2: JW to email those governors who had not completed the skills audit yet: Completed.</i>	
5.3	An action from the meeting on 29 th April was RM will check to see if governors need to be involved with the catering tender process: RM had checked with OAT who had advised it wasn't necessary for a governor to be involved at this stage, no other academies were	

	involving governors. Governors felt it would be beneficial to take up the offer from RCP whose background was Procurement. See agenda item 7.1 below.	
6	KPI Report	
6.1	<p>CR explained the data for Years 10, 11 and 13 was not new data. Currently CEC is in the final assessment period. These have been done in class and will continue for another two weeks. There have been a lot of interventions in class with revision in between assessments, pastoral support particularly for Year 13 and children with Special Educational Needs and Disabilities. There has been a big increase in SEND students with 24 identified and invited to interventions, the majority are attending well, others are being supported. Once assessments are completed, they have to be moderated so grades submitted are fair. CR is planning transition work for Years 11 and 13. CR advised there is now more Year 10 data from assessments and students will be doing full round of mocks in the summer. In class interventions include using the Eden method in English and Mytutor.</p> <p>Q: How are Year 10 students holding up? A: CR advised they were a challenging year group with more disadvantaged students, but they are holding up well. The behaviour of a very small minority is an issue, but the majority are very focused and learning. Students have settled in well after Easter.</p> <p>Q: What are the reasons for 12 students leaving in Year 10 this year? A: RK said there were a variety of reasons. Covid has caused a number of students being taken out to be Elective Home Educated (EHE) which CEC does not support and works rigorously with families to stop this happening. The national figure has increased about 36%, the Isle of Wight (IoW) is the highest in country. There have also been students relocating.</p> <p>Q: Is the fact that they are going into GCSEs next year a factor e.g. more stress in work? A: RK said it could play a factor. Some students would have gone to the Studio School if it still existed, those students may be seeking alternative solutions.</p>	
6.2	<p>Quality of teaching. VW advised there is no fresh data due to Covid restrictions. Data would have been based on learning walks, student voice and work scrutiny normally done in one visit. Now there is greater emphasis on student voice and scrutiny with a focus on SEND students and how staff are delivering student passports which contain easy teaching strategies. This half term there will be a larger pupil focus on Year 10. JB arrived at 1530.</p> <p>Q: Have the strategies being used put the students in a better place? A: VW advised outcomes will be known in literacy as this is the third year the strategy has been in place. VW advised there is a lot of Teacher support being put in place. RK said CEC is seeing benefits of this as there are now bigger fields of teachers applying for jobs.</p>	
6.3	<p>Safeguarding. JH explained that currently safeguarding is at a peak and there has been a high volume of safeguarding referrals. Certain cases are being closed by Social Services and CEC is arguing that they should be kept open. It is hoped there will be a downturn when Covid restrictions are lifted. There will be additional mental health support in school next term.</p> <p>Q: Could JH explain the numbers in the table? A: These have come from Child Protection Online Management System (CPOMS) which does not capture additional concerns from, for example, Police or other Social care reports.</p> <p>Q: What do the figures show as a trend?</p>	

6.4	<p>A: Although the partial data shows a decrease there is an increase in cases that involve the Multi Agency Safeguarding Hub (MASH). JH would review the safeguarding statistics in the KPI report to ensure they are capturing all safeguarding incidents.</p> <p>RK advised that the two race/hate incidents were unusual but were acted on swiftly and whole staff training was put in place.</p> <p>Governors thanked JH and her team for their work and commitment in this area and welcomed the progress made with agencies talking to each other on island.</p> <p>Q: Is there a general pattern, have incidents changed?</p> <p>A: JH reported there were more high-level referrals. It is difficult to plot trends as cases are unique. Due to Social care being limited in going inside homes due to Covid everyone is more reliant on schools' information as they see the children every day.</p> <p>Attendance. JH advised there was a slight dip in attendance before Easter as a few students found it difficult to come back but the team have worked with individual families to improve this. The national average was 91% CEC was 89.6% up to Easter. Attendance is now starting to improve.</p> <p>Q: What is the plan for Years 11 and 13 after May half term?</p> <p>A: RK advised they will be in CEC as OAT have set a later leave date to enable students to have support for their transition. They still have a short time to do remote work e.g. looking at bridging work.</p> <p>Q: Has there been consideration around missing employment opportunities for these students and if not, could it be factored in?</p> <p>A: CR advised the leaving date is around normal time for study leave and CEC will be flexible around individual's programmes.</p>	
6.5	<p>Staff absence. RK reported that there is an upward trend and the benchmarking figures are of little help due to Covid where staff have been absent due to self-isolation, contracting Covid or anxiety related to Covid. There has been more absence among support staff than teachers proportionately and some members of staff have had HR policies put into practice.</p>	
6.6	<p>Year group numbers. The numbers leaving in Years 8, 9 and 10 are due to a selection of unusual circumstances.</p> <p>Governors thanked members of the SLT for their reports.</p> <p>KL left at 1545</p> <p>RR took the chair of the meeting.</p>	
7	<p>Principal's update report</p>	
7.1	<p>RK reported that RM had contacted OAT during the meeting who agreed it would be beneficial to use RCP's expertise for the tendering process.</p>	
7.2	<p>Teacher assessed grades and process is an enormous shift from two years ago and required significantly more time to understand the changes. This year schools are open (unlike last year) and all schools have to run an exam/assessment process. CEC policies have been submitted to JCQ. The majority of schools are doing exam type assessments whereas CEC is doing assessments in classrooms, in small groups, through their lessons. CEC has received great support from OAT working across other academies doing anonymous moderation, blind marking, etc.</p>	
7.3	<p>Curriculum work with a full rewrite is almost complete for KS3 to KS5 which will be put on the website.</p>	
7.4	<p>At the budget meeting with OAT CEC was praised on the well thought through budget.</p>	

7.5	Hampshire, Isle of Wight, Southampton and Portsmouth (HISP) is up and running (CEC is hubbing with Thornden school). Lots of CEC staff are receiving or delivering great CPD through this.	
7.6	Maritime work is progressing with a workshop planned and having round table with DfE regarding careers and Marine work. CEC is seeking funding of £32k from local businesses to support this initiative.	
7.7	RK reported several good news stories including Year 8 'Talk the Talk' which are oracy workshops on the use of persuasive language to build confidence and a group of A level students sailed with the Princess Royal and one student was awarded a cup for fantastic character work and amazing contribution to the day.	
8	Review governor monitoring plan and evaluate governor visits	
8.1	JW reported there had not been any visits, see agenda item 9 below.	
9	Review skills audit and develop training programme	
9.1	JW had spoken with KL who agreed she should contact each governor to talk through training needs thrown up by the skills audit and discuss governors link responsibilities and monitoring visits. Governors suggested that training should be spread across the board so not everyone was doing the same thing and knowledge would be dispersed across the Board.	JW
10	Monitor the provision of Relationships and Sex education	
10.1	JH advised that the monitoring of the provision of Relationships and Sex Education is firmly embedded in the Equality Objectives document 2021-22. Statutory guidance was in place for the teaching of RSE by September 2020 but following the outbreak of the Coronavirus pandemic this was moved to summer 2021, CEC began their RSE teaching in 2019. Q: How have assemblies been managed during lockdowns and what plans are there for delivering in the future? A: JH advised assemblies had been continued through lockdown remotely. Some of the curriculum was changed because it needed to be delivered face-to-face and it has been delivered through the Every One Matters (E1M) programme. Q: Would it be worth putting that into the document to show forward thinking? A: JH said yes, she could do that. Q: What is the level of engagement with parents? A: JH advised that the majority are engaged as it had been discussed with parents through information evenings in 2019 and CEC continues to write to parents regularly to let them know which subjects are arising that may be an issue and it is vital to acknowledge that some children have more vulnerabilities for example children with SEND. Parents have also come in and asked for advice if their child has learnt things in E1M.	
11	Policies to note:	
11.1	Accessibility Plan. This plan is created by CEC. Governors noted the Accessibility Plan.	
11.2	Behaviour for Learning Covid-19 addendum. This addendum is a template from OAT for noting. Governors had a discussion on the wording in Section 13 of the policy. Q: What is the legality of staff performing searches on children? A: RK advised CEC does have legal power to do this on reasonable grounds and will only act legally.	

