

Cowes Enterprise College

Local Governing Body Meeting

Date: Thursday 25th March 2021

Time: 3pm

Location: Teams plus Cowes Enterprise College, Crossfield Avenue, Cowes, Isle of Wight, PO31 8HB

Governors

Ken Lloyd	KL	Chair
Rachel Kitley	RK	Principal
Jonathan Burt	JB	Governor
John Irvine	JI	Governor from 1517
Karen Jupe	KJ	Governor from 1507
Vicky Leonard	VL	Governor
Robin Price	RCP	Governor

Apologies

Nigel Harley	NH	Governor
Emma Heathcote	EH	Governor (no apols)
Rob Pritchard	RP	Governor
Rachel Richards	RR	Governor
Claire Wilks	CW	Governor (no apols)
Tom Harding	TH	Assistant Principal
David Sanchez-Brown	DSB	Assistant Principal

Attendees

Jemma Harding	JH	Vice Principal
Richard Marinelli	RM	Business Director
Christopher Rice	CR	Vice Principal
Hazel Walker	HW	Assistant Principal
Jill Wareham	JW	Clerk
Vicky Wells	VW	Vice Principal

Minutes

Part	Key: Decisions, Actions, Support, Q: Governor questions, AP: Action Point	Actions
1	Welcome to Jonathon Burt	
1.1	KL welcomed JB, the new parent governor, to his first formal LGB meeting.	
1.2	The meeting was not quorate.	
2	Apologies for absence	
2.1	Apologies were received and accepted from NH, RP and RR. TH and DSB sent apologies.	
3	Declarations of interest and confidential business	
3.1	There were no interests declared. KJ arrived at 1507 making the meeting quorate.	
4	Minutes and Action Points of the meetings 28th January 2021	
4.1	Governors agreed the minutes of meeting held on 28th January 2021, to be signed when able.	
4.2	<i>AP1: JW to set up remote monitoring visits between staff and governors at the start of the</i>	
4.3	<i>Spring term: A meeting had been scheduled for the three new governors to meet RK and SLT, only JI attended.</i> <i>AP2: CR will put on a Data training session for governors in the future: On workplan.</i>	
5	Finance director's report	
5.1	Finance meeting on 15.03.21 draft minutes which covered RM's report had been distributed.	
5.2	RM highlighted that extra funding had been received for Covid catch up and from Edge and the Pitch is due to re-open next week which will increase income from lettings.	

5.3	<p>Expenditure has increased due to Covid-19 regulations. The cost of Free School Meal (FSM) vouchers which is likely to be £103k if continue to use to the end of year. Savings have been made elsewhere to offset overspends.</p> <p>Income includes £18k from the Isle of Wight Council (IWC) for Covid-19 costs and will be getting back Covid-19 costs of £25k from OAT.</p> <p>Q: At the last meeting RM advised the Covid-19 grants from the government for each academy go to Oat and then trickle down, is this what has happened?</p> <p>A: RM had to report to OAT how much had been spent, OAT held the funds from government and have now started to reimburse academies.</p> <p>Jl arrived at 1510.</p> <p>Draft Budget. RM had hoped to present the draft budget today but there were still some areas to finalise. RM highlighted the risk regarding IT and lots of OAT academies were in a similar position so OAT is going to prioritise IT, not with extra money but support academies to prioritise their funding of IT over the next two years. At CEC all projectors need to be renewed in classrooms, network switches and other IT equipment need replacing.</p> <p>OAT have increased the partnership fee; they are under pressure by government to ensure they have a contingency fund in case needed. The Fee has gone up from 3.9% to 6.5% i.e. £280K to £440k for next year. The draft budget needs to be with OAT by 9th April so CEC may have to have an extra meeting to approve the budget.</p>	
6	<p>Report from SPB.</p>	
6.1	<p>RCP advised that the SPB meeting had been postponed so there was no report. However, governors would be updated to support the KPI information and allow them to monitor and challenge both progress towards outcomes and the intervention actions being taken.</p>	
7	<p>KPI Report</p>	
7.1	<p>RK advised that the data presented in the report was not new but new actions needed to be reported to governors. Teaching and Learning could not be reported at this time due to the Covid-19 lockdowns.</p>	
7.2	<p>Year 11, 13 and 10 progress.</p> <p>CR advised the data was from autumn term 2020 and is based on data from August 2019. Teachers will assess students work, government will not provide national data so will rely on all schools to be consistent in using the same level of integrity and fairness. CR is currently working with subject leads and planning assessments for after Easter. Students should be assessed on what they have been taught and given maximum amount of time to revise. Exams will not be run as normal. Students will sit reduced number of papers. Tomorrow, students will get brief details about assessment, schools have not had all the information from the exam boards yet. There has been a lot of pastoral support for Year 13 students and interventions for core subjects in Year 11 particularly English, Maths and Science are happening during the Easter break. There is also a lot of work on Special Educational Needs and Disabilities (SEND) interventions with a big emphasis on attendance, English and Maths. Other subjects have also been identified for support. Revision plans have been produced which include GCSE Pod programme. CR advised that Year 10 cohort are a worry and need a lot of interventions. Year 13 students are finishing University applications, there is more uncertainty around that.</p> <p>Q: What concerns are there about the large number of negative scores in the tables?</p> <p>A: CR advised that there are concerns in Pupil Premium (PP) -0.17 and SEND -0.45 groups but there are interventions in place to support them. There are a number of negative scores for Year 10, they are the year group particularly affected by Covid-19 and there are more disadvantaged children in that year.</p> <p>Q: Are plans in place to ensure progress improves in this group?</p>	

7.3	<p>A: Yes, the list of interventions and work being done can be reported on to the next meeting. Safeguarding.</p> <p>JH advised that there were more issues and concerns since before the lockdown, lots of which were happening outside of school. Students are seeking help from CEC, and the safeguarding team are working with parents as well. A key project is developing online safety strategy using the Safer Schools app working with OAT to provide community cohesion and helping parents support their children. JH hopes to present this strategy to governors at the next meeting. Lots of issues start in the use of social media and digital platforms.</p> <p>Q: What does MASH stand for?</p> <p>A: This is the Multi Agency Safeguarding Hub. CEC makes referrals to MASH and then gets triaged out to other organisations.</p> <p>Q: What sort of safeguarding issues are more prevalent now?</p> <p>A: JH advised there are more disclosures of abuse, more support needed for children with coping strategies to stop behaviours such as self-harm, outside of school involvement with other children and activities.</p> <p>Q: Concerns have tripled, MASH referrals have doubled, should there be a bigger correlation between the two?</p> <p>A: The threshold to refer to MASH has changed, and Social Services have raised their threshold and closed more cases. More cases are expected to be dealt with internally in school. There is a lot of interagency work going on.</p>	
8	<p>Principal's update report</p>	
8.1	<p>RK reported that the atmosphere in the academy was brilliant since re-opening. The new RA is working well. Covid-19 testing has been an enormous endeavour with 4000 tests done in two weeks carried out by SLT and staff. There has only been one positive case since students returned. Public Health are now saying that two cases in a week is classed as an outbreak. Children are wearing masks in and out of class. In the current circumstances everything is going well, parents are positive, attendance is high (over 94%) which is on or above the classic national average and there has been fantastic community support. All staff who want it will be vaccinated by the end of tomorrow. Schools and other public services have been able to make use of the zero waste of vaccine policy.</p>	
8.1	<p>Student numbers for September admission show CEC is highly oversubscribed; 350 were first choice applicants for 210 places. There is a waiting list of 98 which means there will be an enormous round of appeals. Governors noted this was to CEC being the school of choice. If CEC is directed to go over Planned Admission Number (PAN) there will be some serious challenges for example, having 37 children in each class or appointing new teachers which would put the academy into a deficit budget as funding is lagged which would be a big risk to stability.</p>	
8.2	<p>Teaching School work. VW leads on this area. CEC has received formal notification the Hampshire, Isle of Wight, Southampton and Portsmouth (HISP) Teaching School bid was successful. Everything Continued Professional Development (CPD) related will be delivered on the island and CEC will be the island hub for primary and secondary schools. We are also the island hub for the research element of Education Endowment Fund and reformed NPQs, computing hub with Bohunt School and Solent Maths hub. This will be good for our own teacher recruitment. This has been the fruit of hard work which started in September 2017 with the start of the relationship with Thornden School. Governors praised the work and outcome of this work.</p>	
8.3	<p>Maritime work is going well with Key Stage (KS) 3 curriculum development and a bid has been made with Edge for £100k to take to further level. The work to get a KS4 Maritime qualification is progressing with Pearson working with Department of Transport. A grant from Careers</p>	

	<p>company for £50k will support maritime videos and rollout KS3 curriculum within OAT and coastal schools. This is significant work and is nationally important work to have a qualification and promote careers in the maritime industry. CEC students and staff have benefited from this innovative experience and practice.</p> <p>Q: Is there a KS4 exam at the end of this?</p> <p>A: RK advised this is what CEC is working towards with Pearsons. There is nothing at the moment (on or off league tables). Pearsons are taking this on and funding themselves.</p> <p>8.4 RK advised that a bid had been put in for a Mental Health person to be based and work in the academy.</p> <p>Q: Where is the funding coming from?</p> <p>A: JH advised it is from Southampton University, Youth Trust and Barnados to train a health professional to be in school. The IoW College and Medina House will also have a mental health practitioner on site which will not cost anything. CEC will get two people for the first year to work together on low level interventions including mood and anxiety, the second year there will be one person.</p> <p>Q: Is the funding time limited for the mental health post?</p> <p>A: JH said they had not been told yet, currently it is a three-year plan. Governors congratulated JH on being successful in gaining a valuable resource through a tough bidding process.</p> <p>8.5 RK advised that RM had done an enormous amount of work and been successful in getting a 20-year government renewable incentive grant for biomass plant. There had been a lot of factors that meant CEC could not apply for the grant, but RM got a consultant in supported by OAT funds, to see if eligible for scheme, this had been about 4-5 years in the pipeline. The grant is between £30k and 50k a year (about £1 million over 20 years) and it will be for the primary source of heating for the building.</p> <p>8.6 RM and RK had met to discuss and re-evaluate CEC's relationship with Chelsea Football Club (CFC). Recruitment promises made by them have been unable to be achieved. There are too many additional costs and complexities and Covid-19 has not helped. RK does not think it will affect pitch bookings and may get more without Chelsea. The Football Foundation gave money for the Pitch to support grass roots football. RK and RM are in active conversation with CFC.</p> <p>8.7 RK is developing strategic SEND structures and has found flexibility to find a way round how to spend funding. RK will bring proposals to the next LGB meeting.</p> <p>8.8 RK asked governors to consider a change to uniform. Currently a core item of the PE kit is a skort, for the new Year 7 intake RK would like to change to leggings and a skort being optional, e.g. skort can be worn over leggings. Leggings are an item of choice and are cheaper than skorts. RK does not think it is controversial as it is only for the new Year 7 cohort.</p> <p>Q: Are these branded leggings and will this artificially inflate the uniform cost?</p> <p>A: They are branded, but it is not to do with branding, it is about the material and these are appropriate weight, good quality, dry quickly and last. Governors agreed to the change of PE uniform from September for the new Year 7 intake to make leggings compulsory and skort optional.</p>	
9	Agree curriculum intent and implementation for next academic year	
9.1	<p>CR advised that the curriculum statement builds on the OAT aim to provide a broad and balanced curriculum and includes long term changes to curriculum. There is a change to KS3, including maritime, which will roll forward into Year 9. KS4 will cover two years. Students will study EBAC which includes History or Geography, a Language plus two optional subjects. As this starts in Year 10, more time to some curriculum subjects will be needed. Underneath this document is the planning on content of curriculum work on snakes (KS3 can be viewed on the</p>	

	website, KS4 and KS5 will also go on website soon). Governors approved the Curriculum intent and implementation.	
10	Annual review of publication of equality information & objectives	
10.1	<p>RK advised that the review of the academy's equality information and objectives which included the Fundamental British Values statement and the curriculum in place to support the equality objectives and Prevent agenda had been updated for 2020-21.</p> <p>Q: A challenge for the island is that it is not tremendously diverse to start with, is that taken into account?</p> <p>A: The document looks at inclusivity rather than diversity which is beyond the control of the academy.</p> <p>Q: Could the Admission policy include diversity?</p> <p>A: It could do but governors and OAT would have to agree to make that change. Governors approved the publication of the Equality information and objectives.</p>	
11	Receive most recent Academy website audit from Head Office	
11.1	<p>RM advised that OAT had carried out an audit of the academy's website. Most areas were green, some amber which was to do with the curriculum which SLT are still working on. RM to send JW the audit to upload onto the Onedrive area.</p>	RM/JW
12	Remind governors of annual skills audit https://i-survey.org.uk/OATgbskillsaudit2021.aspx	
12.1	JW to email those governors who had not completed the skills audit yet.	JW
13	Monitoring objectives from the Academy Development Plan	
13.1	<p>RK advised that progress was broadly on track; where lower it means it will be 100% complete by July. The areas covering Behaviour and Wellbeing are lower because the strategic work isn't happening due to the work which has to be done on the ground, both due to Covid-19. Overall, SLT has worked hard to remain strategic. Governors noted the progress towards achieving the objectives in the ADP.</p>	
14	Review governor training logs and opportunities	
14.1	<p>Q: How can safeguarding training be done on Educare if it tells you have already done it?</p> <p>A: KJ advised she would reset if she knows who has completed the training some time ago.</p> <p>Q: There is a lot of training listed in the training log, would it be better to be more specific to individual governors?</p> <p>A: JW explained that she goes through the skills audit and lists areas that governors have said they are weaker in and tries to source training for governors.</p>	
15	Review of meeting focus and strategic impact	
15.1	<p>Most areas had been covered except where Covid-19 restrictions had made it impossible to monitor, e.g. data comparisons</p>	
16	Confirm date of next meeting	
16.1	Thursday 6 th May 2021 at 3pm	