

# Data Collection Sheet



<b>Legal Forename:</b>		<b>Middle Name:</b>	
<b>Legal Surname:</b>		<b>Preferred Name:</b>	
<b>Gender:</b>		<b>Date of Birth:</b>	
<b>Address:</b>			
<b>Ethnicity:</b>		<b>Entitled to Free School Meals:</b>	
<b>Home Language:</b>		<b>Is a Service Child:</b>	
<b>Additional Language(s) Spoken:</b>		<b>In Local Authority Care:</b>	
<b>Religion:</b>		<b>Adopted:</b>	
<b>Year Group:</b>		<b>Is a Young Carer:</b>	
<b>Previous School Details:</b>			

*Please give details of all persons who have parental responsibility and anyone else you wish to be contacted in an emergency.*

<b>Name:</b>			
<b>Relationship to student:</b>		<b>Email:</b>	
<b>Contact Number(s):</b>			
<b>Address:</b>			

<b>Name:</b>			
<b>Relationship to student:</b>		<b>Email:</b>	
<b>Contact Number(s):</b>			
<b>Address:</b>			

*Please ensure you notify the college of any future changes to the above information by calling the office 01983203103 or email [info@cowesec.org](mailto:info@cowesec.org). It is important that all of your details are correct.*

<b>Name:</b>			
<b>Relationship to student:</b>		<b>Email:</b>	
<b>Contact Number(s):</b>			
<b>Address:</b>			

*Please give details of any medical conditions we need to be made aware of, this includes allergies or food intolerances.*

<b>Medical Practice:</b>		<b>Telephone Number:</b>	
<b>Address:</b>			
<b>Medical Condition(s):</b>		<b>Allergies:</b>	
<b>Disabilities:</b>		<b>SEND:</b>	

**Data Protection Act 1998:** Cowes Enterprise College is registered under the Data Protection Act for holding personal data. The college has a duty to protect this information and to keep it up to date. The college is required to share some of the data with the Local Authority and with the DFE. A privacy notice explaining how we handle personal data of parents/carers and students is available to view on our website (<https://www.cowesec.org/assets/docs/OAT-Privacy-notice-for-pupils-v0.4.docx-1.pdf>). Should you have any further questions, please do not hesitate to contact the college directly.

<b>Signature (parent/carer):</b>	<b>Date:</b>
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