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Principal: Mrs Rachel Kitley
20th January 2023

Dear Parents / Carers,

I am pleased to be writing to you to with important information on our Year 9 options process. This is a very important stage of your child's educational journey and I have the very privileged role of coordinating the support and guidance that students will receive as they make the transition from Key Stage 3 into Key Stage 4, and begin their GCSE courses.

The options process itself will be a virtual one. You will receive an electronic booklet detailing all the GCSE course offered and will also contain links to our subject information videos. We encourage you to discuss the available options and combinations with your children and contact subject leaders to ask any subject specific questions. There will be an event in school giving students the opportunity to discuss different courses with staff, this will be especially important for subject, in which students are yet to study.

Below are some important dates, detailing the timescale for the options process.

- Wed 22nd February - Student Options Assembly and Mr Brown will write to parents, issuing the electronic options booklet
- Mon 6th March - Options form available to parents and students
- Wed 15th March - Submission deadline for options forms
- May - Confirmation of option choices

I will write again in February to provide more details and guidance as the option process begins.

Kind regards,

Mr A Brown
Assistant Principal
Head of Key Stage 4