

Crossfield Avenue Cowes Isle of Wight PO31 8HB Tel: 01983 203103

E-mail: <a href="mailto:info@cowesec.org">info@cowesec.org</a> Website: <a href="mailto:www.cowesec.org">www.cowesec.org</a>

Principal: Mrs Rachel Kitley

3<sup>rd</sup> November 2023

Dear Parent/Carer,

Cowes Enterprise College are acutely aware that nationally there is a shortage of ADHD medication. As the new SENCO, I am keen to assess how the children at our school have been affected by this shortage. Any guidance that we are given by healthcare practitioners will be closely followed.

If your child has been impacted by the shortage and their medication is usually administered during school time, please would you contact the school on <a href="mailto:info@cowesec.org">info@cowesec.org</a> so that we can update their healthcare plan and pupil passport with any new information.

If your child does not take medication during school time but they have been affected, please also let us know. This will allow us to update their pupil passport and redistribute this to staff. If you feel that your child may be significantly affected, we will liaise directly with yourselves and consider the necessity for individual risk assessments and or safety plans.

As SENCO, alongside SLT, parents and each child, we will carefully consider any further reasonable adjustments that should be made and agree appropriate responses and strategies. We will communicate any anticipated behavioural or regulation changes to all staff, including all support staff and lunchtime staff, alongside teachers.

Please don't hesitate to contact me if you have any questions.

Kind regards,

Claire Slade-Carter SENCO