

Cowes Enterprise College
Local Governing Body Meeting

Date:	Thursday 11 th May 2023
Time:	3.30pm to 5pm
Location:	Cowes Enterprise College, Crossfield Avenue, Cowes, Isle of Wight, PO31 8HB and Teams*

Governors	Initials	Role	Apologies	Initials	Role
Rachel Richards	RR	Vice Chair - Community Governor	Will Burns	WB	Community Governor
			Emma Heathcote	EH	Community Governor
Rachel Kitley	RK	Principal	Rob Pritchard	RP	OAT Governor
Cheryl Buggy	CB	Community Governor	Dannii Godfrey	DG	Assistant Principal
Monique Gallop*	MG	Parent Governor	Tom Harding	TH	Vice Principal
Nigel Harley	NH	Community Governor	Richard Marinelli	RM	Business Director
John Irvine	JI	Community Governor	James Milligan	JM	Assistant Principal
James Lucas (TO 1620)	JL	Parent Governor	Mark Palmer	MP	Vice Principal
Kristian Parker-Meadows	KPM	Staff Governor	Hazel Walker	HW	Vice Principal
Robin Price	RCP	Community Governor	Vicky Wells	VW	Vice Principal
			Attendees		
			Adam Brown	AB	Assistant Principal
			Roger Lyon*	RL	Assistant Principal
			David Sanchez-Brown	DSB	Assistant Principal
			Jill Wareham	JW	Clerk

Quorum is 4

Part	Key: Decisions, Actions, Support, Q: Governor questions, AP: Action Point	Actions
1.	Welcome and apologies for absence	
1.1	RR welcomed everyone to the meeting and advised that Ken Lloyd (KL) had resigned on 30 th April 2023.	
1.2	RR has a meeting with OAT in June regarding appointment of Chair of the LGB which is an OAT appointment.	
1.3	Apologies were received and accepted from WB, EH and RP. Apologies also received from DG, TH, RM, JM, MP and	
2.	Declarations of interest	
2.1	RR declared an interest regarding work for the Isle of Wight Council's Adult and Community Service. There were no other interests declared.	
3.	Compliance matters	
3.1	Clerk recruitment. The clerk's job had been advertised. There may need to be an interim for the rest of the academic year with a new clerk starting in September.	
3.2	Appoint another governor to the Admissions committee. Due to KL's resignation, there was a vacancy on the Admissions Committee. NH agreed to join the Admissions committee.	
4.	Minutes and matters arising	
4.1	Minutes of the meeting held on 23rd March 2023 were agreed as a true record.	
4.2	Action log/update:	
4.2.1	AP1: AB offered to do a briefing for new governors on nomenclature: May meeting: See agenda item 5.4 below.	
4.2.2	AP2: Risk register deferred to next meeting.	RM
4.2.3	AP3: JW to forward the Transgender Policy to RR: Completed.	
4.2.4	AP4: Numbers to be added to the AIP report: See agenda item 5.2 below.	

4.2.5	<p><i>AP5: HW will check with HR about inclusion of living on the loW in the Leave of Absence policy: OAT had advised the policy could not be changed. Governors discussed whether the suggestion could be taken up with OAT again, delegate to the Principal's discretion and whether it would be discriminative. Governors agreed that RK to keep an eye on any requests in the future; it is not a problem at the moment.</i></p>	
4.2.6	<p><i>AP6: Governors to email JW with any suggestions to the timetable: Completed.</i></p>	
5.4	<p>KPI report</p>	
5.4.1.3	<p>DSB reported that the latest data was taken from staff predictions and mock exam results. It had been difficult to make predictions as staff do not know what the expectations based on 2019 standards will be. DSB is promoting a positive ethos, keeping students calm and ready to perform with all Year 13 meeting today in the library and having cakes. There remain students with mental health issues who DSB supports.</p> <p>Mytutor has been very successful and is a big investment but 50% of cohort have accessed.</p> <p>Governors advised DSB that two sixth formers who came to lunch with governors today had moved to another provider but had come back because they felt nurtured and supported at CEC. Governors thanked DSB for his enthusiasm and commitment.</p> <p>DSB left at 1555.</p> <p>Q: What is the latest on history teacher recruitment?</p> <p>A: RK advised that a history teacher had been appointed but had moved up to Head of Humanities. Recruitment has been very challenging this year – history has been the most difficult.</p>	
5.1	<p>Principal's report.</p>	
5.1.1	<p>RK advised that the Ofsted report would be published in 30 working days, but this deadline had passed. RK received a call from Ofsted advising the report was completely moderated but they were experiencing extreme backlog in their admin section. RK could share the report, but it will not be publicly available on the Ofsted website. OAT PR agency cautioned against publishing as can't give quotes on the report from OAT CEO or RK.</p> <p>Q: Has CEC been told by Ofsted not to?</p> <p>A: They have advised not to publish.</p> <p>Q: Are the press releases written?</p> <p>A: Yes, and a letter for parents has been drafted.</p> <p>Compared to other secondary schools that have had recent Ofsted inspections CEC has only one target and is very positive, near to outstanding if the inspection had been a graded one.</p>	
5.1.2	<p>Exams are now underway and nearly through the practical exams.</p>	
5.1.3	<p>Recruitment is ongoing this month and good appointments have been made.</p>	
5.1.4	<p>The teachers' strikes have made things quite unsettled at CEC. OAT and RK have been supportive of the strikes, particularly about needing more funding for schools. They have created a sense of lack of rhythm for children which has led to some unsettled behaviour.</p>	
5.1.5	<p>There had been a little party for students with a live band coming in at lunchtime to celebrate after Ofsted to acknowledge the children's part in inspection.</p>	
5.1.6	<p>There have been some successes in OAT national competitions including a student in the final bake off in Manchester, and another winning a weekend in Paris for a sewing bee competition.</p>	
5.1.7	<p>Currently KS3 are embarking on social action, today there had been a beach clean and there are a variety of outward facing and working in the community activities planned around the environment, eco projects, reusing, geo caching, working with Cowes primary, Dementia charities and Care homes.</p>	
5.1.8	<p>RK has held over developing the new strategy until Ofsted had visited as it will be based on the Ofsted target. Phase 1 will be SLT initial high-level broad-brush thoughts put in questionnaires for staff, parents and governors. Responses will be reviewed by SLT and Middle Leaders (ML)</p>	

	<p>and drawn into a one-sided A4 page strategy. There is an Inset day for staff on June 19th and there will be student and parent focus groups. At the next LGB there will be an opportunity for input in a qualitative way and finally there will be a SLT strategy day. RK recommended a four-year strategy plan and either, each year elements will be picked up, or have a rolling four-year strategy.</p> <p>JL left at 1620.</p>	
5.2	<p>Academy Development Plan incl. monitoring objectives.</p>	
5.2.1	<p>RK advised this now includes numbers as well as percentages. There are 10 weeks left of the plan and 91% objectives have been completed in varying degrees.</p>	
5.2.2	<p>The Literacy project has been completed and Ofsted praised this.</p>	
5.3	<p>Ofsted Improvement Plan. See agenda item 5.1.1 above.</p>	
5.4	<p>KPI report</p>	
5.4.1	<p>AB gave an overview of the data tables produced for governors which included a key. A schools Progress 8 (P8) score is average of students P8 scores which are available in October. The number of CEC students entered for the Ebacc is higher than most grammar schools which is evidence of the high ambitions of CEC; results compared to schools that only enter their brightest students are often lower. Governors supported this courageous move. There is apprehension amongst staff about predicting outcomes due to some new curriculum and 2019 data.</p> <p>Strengths are P8 for EAL, LPAs and Maths, 95% entered for Ebacc indicates broad and balanced curriculum. Subject data shows some making good progress. Priority areas are Disadvantaged, SEND and HPA Disadvantaged and AB is still working with these students. Some subject areas are working very hard, e.g. English and MFL, to prepare for exams. Lots of work gone on in the last six weeks. Governors thanked AB for his presentation.</p> <p>AB left at 1640.</p>	
5.4.2	<p>Quality of Teaching</p> <p>RK reported that there had been deep dives in English, Maths, Science, GCSE PE and Geography. Staffing and staff absence has affected children's progress and development.</p> <p>Q: What support is there for business?</p> <p>A: RK has taken out of a large faculty and now a Vice Principal is directly managing that member of staff and also taking on teaching where possible. RK has requested OAT support for next year. SLT works hard to support before putting teachers on a formal plan.</p>	
5.4.3	<p>Behaviour & Welfare & Attendance</p> <p>RK advised attendance remains a challenge; currently at 89.3% which is broadly in line with national. Biggest concern is Year 11 who are the lowest attending year group and despite working intensively with the LA and targeting every child it is still low.</p> <p>Q: Is this a national pattern?</p> <p>A: It is mirroring but higher than the national average.</p> <p>Q: Is CEC too lenient with authorising absences which are the bulk of absences?</p> <p>A: RK advised that a lot of these are due to illness. CEC does ask for a doctor's note after a certain number of days absent. Illnesses include mental health issues (affects Persistent Absence (PA) figures too) as children finding it hard to cope in school; this appears to be systemic in society and RK thinks this year is when everyone is feeling the full effects of Covid.</p> <p>Q: What are the main reasons for unauthorised absences?</p> <p>A: The reasons include taking holidays in term time, parent has not rung in to say a child is absent, some take Fridays off to have a long weekend away. A Local Authority (LA) officer comes in one day a week and there is an CEC Attendance officer too.</p> <p>Q: Is there a high percentage that attend and a big cohort who do not?</p>	

5.5	<p>A: The PA figure shows the Year 11 cohort not attending adequately (42%). Q: Is this likely to affect results? A: Yes, it will be partly due to poor attendance. Safeguarding report. Q: The incidents of physical and sexual abuse have gone up in this period, is this due to Everyone Matters (E1M) raising awareness? A: RL advised that it was, and students are talking to staff more and reporting concern which are dealt with. Q: What are 27 incidents in Other? A: This includes requests for Early Help which does not have a specific category of its own. RL is requesting OAT to give all their academies access to training on digital safeguarding training and risk assessment writing with the National College. Q: What is the turnaround time to hear from OAT? A: RL requested this in March. RK suggested RL send the request to RP as he is the link governor for safeguarding at CEC. Governors thanked RL for a comprehensive report.</p>	
6. 6.1 6.2 6.3 6.4 6.5 6.6 6.7	<p>Policies 2025/2026 Admissions arrangements and policy (compulsory consultation process). Governors agreed the Admissions Committee meet next week to produce draft for approval by OAT. Biometrics. Governor noted the OAT policy. Complaints. Governors noted the OAT policy. Maternity. Governors noted the OAT policy. Provider Access policy statement. Governors noted the OAT policy. Uniform policy to be deferred to next LGB meeting. Policy dashboard. Governors noted the spreadsheet.</p>	<p>JW JW</p>
7 7.1	<p>Documents for Information Committee notes/minutes. There were no notes or minutes as no meetings.</p>	
8 8.1	<p>Governance Report on governor visits. JW reminded governors to complete monitoring visit forms for the Governor Day today. There had been no other visits.</p>	<p>Govs</p>
9. 9.1 9.2	<p>Any other business 9.1 Consultation on proposals for Medina House School. Governors noted the proposals. 9.2 Any matters for escalation to the Trust. There were no matters to be escalated.</p>	
10. 10.1	<p>Review of meeting focus and strategic impact. 10.1 Governor to contact RR with any issues.</p>	
11.	<p>Confirm date of next meeting Thursday 6th July 2023 at 3pm</p>	
12.	<p>Governors and SLT presented JW with gifts and cards to thank her and wish her well for her retirement.</p>	

Action Log - May 2023

Agenda Item	Action	Person(s) Responsible	Status
4.2.2	Risk register deferred to next meeting.	RM	
6.1	Governors agreed the Admissions Committee meet next week to produce draft for approval by OAT.	JW	
6.6	Uniform policy to be deferred to next LGB meeting.	JW	
8.1	JW reminded governors to complete monitoring visit forms for the Governor Day today.	Govs	