

Dear Parents/Carers,

I am writing to provide an update for the forthcoming **Year 11 Prom on Wednesday 25th June to be held at Northwood House from 7 - 11pm**. There will be a buffet dinner followed by ice creams and students may purchase soft drinks (such as fizzy drinks, etc.) from the bar but will need to bring money for this.

There will be a formal photographer present who will be taking photographs of students, and a year group photograph will be taken, which can be purchased after the event. Details of how to purchase will be provided on the night. There will also be a photobooth that will provide photographs at no additional cost throughout the evening.

We are confident that the event will run smoothly and throughout the evening members of security staff will be present to ensure the evening is enjoyed by everyone. As a reminder to all, this is an alcohol free event. If any child appears to have been drinking alcohol, is seen to be smoking or participating in any other inappropriate behaviour, we will contact you immediately so that they can be collected and taken home (no refunds will be given). Northwood House is a historic venue and so students need to ensure that they are respectful of the restoration that has taken place.

There will be no parking for prom cars in the Northwood House car park due to the limited space, however there will be a drop off point for cars. This will be a 'loop' system so parents will only be allowed to drop off, not remain. Fortunately, the car park at the academy is only a short walk away and will be open for parents who wish to park and remain for a period of time to take photographs. Please also be aware that there are double yellow lines outside Northwood House along Ward Avenue, so this area is not suitable for dropping students off. The same will also apply when collecting students at 11pm, to ensure that students are safe when exiting the event.

We will be collecting Prom passports on Friday 23rd May to apply discounts to eligible students. Any outstanding Prom ticket payments will appear on Scopay during the week beginning 9th June. Please remember that students attending the Prom will need to complete the [photo and video consent form](#). Please see this link to the [photographs and videos policy](#), which fully explains how your child's images may be used.

We also require parents to please complete this [Prom consent form](#).

We are looking forward to celebrating the end of Year 11.

If you have any queries about the Year 11 Prom, please email info@cowesec.org.

Kind regards,



Mr A Brown
Assistant Principal